

Job Description

Post: **ignite Team Leader**

Purpose: To work as part of the team in leadership, coordination and oversight of the 0-18's ministry at St Mary's.

Accountable to: The Incumbent of St. Mary's

Contract: 16 Hours per week (1 year initially, with potential to extend)

Responsibilities & Context:

St Mary's is a growing evangelical charismatic Anglican church in Loughton. *Ignite* is the children's and youth ministry of St Mary's and is very important in the life of the church family. The role is part of a team. We also have an ignite Administrator (part time) and a leadership team, plus a large volunteer team.

This role is about envisioning, equipping and enabling the team and volunteers to lead our children and youth. It is not about the person in role doing everything themselves. There will of course be significant involvement, but the key is equipping the volunteer team, coordination and oversight. A key element will be leading with a clear vision and creating a culture of what we want to see God doing in ignite.

Areas of Responsibility:

1. *Building healthy relationship* with the children and youth, so they know they are loved and significant in the church family.
 - Involvement across the age ranges in various ignite groups with leading, teaching and ministry.
2. *Oversight of children's and youth discipleship*
 - Oversee midweek discipleship groups and mentoring for youth.
 - Oversight of ignite at one Sunday service (afternoon service)
 - Oversight of teaching syllabus and resources.
 - Encouraging youth to get involved in wider church life and local and global mission.
3. *Oversight of children's and youth outreach.*
 - To work with volunteers to rebuild ignite outreach.

Additional Responsibilities would include:

- Attendance at St. Mary's staff team meetings.
- To be aware of Local Authority and Chelmsford Diocesan Safeguarding procedures, working within their guidelines and implementing policy.
- To be aware of relevant legislation regarding activities undertaken in youth and children's work and to work within that framework.

Personal Qualities Required for this Post:

1. A committed evangelical charismatic Christian willing to become a member of St Mary's Church.
2. Mission hearted with a desire to come alongside young people and their parents.
3. Ability to encourage and equip volunteers for ministry with children and youth.
4. Previous experience of and a demonstrable gifting for working with young people and teams in a Christian context is desirable.
5. Good communication skills and happy to be animated at the front of church.
6. A self-motivated, flexible and enthusiastic person, i.e., able to fit in with a wide variety of people and recognise that working with children and young people can be physically and emotionally demanding.
7. Good educational background to GCSE level.

Other Relevant Information:

1. Working Week: The working week of the successful applicant will consist of 16 hours including one service on a Sunday, with at least one full rest day per week. Hours of working will be flexible.
2. Annual Leave: 6 weeks per year plus public holidays.
3. Remuneration: £9,500-11,000 p.a. depending on experience.
4. Personal Retreat: Up to 5 days a year are allowed for personal spiritual retreat.
5. Working Context: A personal desk and computer will be provided within the shared office space in the church.
6. It is a Genuine Occupational Requirement that the person appointed is a committed practising Christian. The Employment Equality (Religion and Belief) Regulations 2003 Section 7.2 applies.
7. Appointment will be subject to a satisfactory Enhanced DBS disclosure and Independent Safeguarding Authority registration. St Mary's is committed to safeguarding and welfare of children, young people and vulnerable adults and expect all staff to share in this commitment.
8. Appointment will be subject to agreement with the Evangelical Alliance Basis of Faith.
9. The appointment is subject to a probationary period of 3 months.

Timescale of Appointment:

- **Applications must be received by 12noon on 20 August 2021.** Mail to Amanda Hart, St Mary's Church, 201 High Road, Loughton, IG10 1BB or email amanda@stmarysloughton.com
- There will be an initial informal meeting with the Vicar, followed by interview and then a Sunday based session with children youth and team members.